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## Policy Analyst

- **Sydney CBD location**
- **Salary Packaging option available**

The Smith Family is a national, independent non-profit organisation providing disadvantaged young Australians with educational opportunities which will allow them to realise their own potential and participate fully in society.

We require an enthusiastic Policy Analyst who will contribute to the development of The Smith Family's policy and evidence based programs within a Research, Policy and Practice discipline.

Working closely with the National Participation team, you will contribute to the cycle of program development and review for new and existing programs. You will also have an ongoing role in developing and implementing tools for supporting the delivery of programs in a variety of contexts across Australia, You will undertake literature reviews in priority areas to produce summary reports that inform policy and practice within the team.

To be successful in this role, you will have:

- Qualifications and/or background in social policy, research or related disciplines
- Well developed conceptual and analysis skills
- Managed working relationships effectively within a wide range of stakeholders
- Demonstrated skills in policy and program development
- Ability to manage competing priorities

More information on this position is in the application pack and **all applications must address the essential criteria**. To obtain an application pack, please go to [www.thesmithfamily.com.au](http://www.thesmithfamily.com.au) and click on 'Careers' then 'Current Vacancies'.

For further information regarding the Policy Analyst position, please contact **Rebecca Sobczak** on **ph (02) 9085 7177**.

**Closing date: Wednesday, 11 August 2010**